



**Syllabus of the course  
«Comprehensive training»**

<b>Specialty</b>	<i>073 Management</i>
<b>Study Programme</b>	<i>Business Administration</i>
<b>Study cycle (Bachelor, Master, PhD)</b>	<i>the first (Bachelor) level of higher education</i>
<b>Course status</b>	<i>Mandatory</i>
<b>Language</b>	<i>English</i>
<b>Term</b>	<i>fourth year, eighth semester</i>
<b>ECTS credits</b>	<i>3</i>
<b>Workload</b>	<i>Laboratory studies – 36 hours. Self-study – 54 hours.</i>
<b>Final assessment</b>	<i>Report</i>
<b>Department</b>	<i>Department of Management and Business room 703 of the library building phone: (057) 702 01 46 (add. 2-96) website: <a href="https://www.kmib.hneu.edu.ua">https://www.kmib.hneu.edu.ua</a></i>
<b>Lecturer (s)</b>	<i>Myronova Olga Mykolayivna, PhD, Associate Professor Kanova Oleksandra Andriivna, PhD, Associate Professor</i>
<b>Contacts of lecturer (s)</b>	<i>Myronova O. M.: <a href="mailto:olga.myronova@hneu.net">olga.myronova@hneu.net</a> Kanova O. A.: <a href="mailto:aleks.kanova@gmail.com">aleks.kanova@gmail.com</a></i>
<b>Study days</b>	<i>Lectures: <a href="#">due to timetable</a> Laboratory studies: <a href="#">due to timetable</a></i>
<b>Consultations</b>	<i>At the Department of Management and Business, offline, according to the schedule, individual, PNS chat.</i>

**The purpose of the course:** is mastering the practical skills of managing business organizations

**Structural and logical scheme of the course**

<b>Prerequisites</b>	<b>Postrequisites</b>
Fundamentals of scientific and analytical researches	Pre-diploma internship
Coursework: Fundamentals of scientific and analytical researches	THESIS
Analytical support of business management	
Technologies of decision making in business	
Training course «Enterprise management automation»	
Business performance evaluation	
Strategic management	
Training course «Soft skills»	
Cross-cultural management	

**Course content**

- Topic 1. Business model of an organization**
- Topic 2. Comprehensive analysis of an organization**
- Topic 3. Problem map of the organization**
- Topic 4. Searching the methods and tools for solving organization problems**
- Topic 5. Modeling the management process of the organization**
- Topic 6. Final reporting**

**Material and technical (software) for discipline support**  
*Multimedia Projector*



### **Assessment system**

Assessment of students' learning outcomes is carried out by the University according to the cumulative 100-point system.

Current control is carried out during lectures and practical (seminar) classes and aims to assess the level of students' readiness to perform particular tasks, and is assessed by the amount of scored points.

The maximum amount during the semester – 100 points; the minimum amount required is 60 points.

Current control includes the following assessment methods: report writing.

*More detailed information on assessment and grading system is given in the technological card of the course.*

### **Course policies**

Teaching of the course is based on the principles of academic integrity.

Violation of academic integrity includes academic plagiarism, fabrication, falsification, cheating, deception, bribery, and biased assessment.

Students may be brought to the following academic responsibility for breach of academic integrity: repeated assessment of the corresponding type of learning activity.

*More detailed information about competencies, learning outcomes, teaching methods, assessment forms, self-study is given in the Program of the course.*