

Syllabus of the course

«HR Management»

Speciality	051 Economics
Study Programme	Human resource management in business
Study cycle (Bachelor, Master, PhD)	Second (master) level
Course status	Basic
Language	English
Term	1 year, 2 semester
ECTS credits	5
Workload	Lectures – 20 hours.
	Practical studies – 20 hours.
	Self-study – 110 hours.
Assessment system	Exam
Department	Social Economy Department, room 217 (main
	building), website: http://www.kafesn.hneu.edu.ua/
Teaching staff	Stepanova Eka Raminivna, PhD Associate professor
	of Social Economy Department
Contacts	stepanovaekaraminovna@gmail.com
Course schedule	Lectures: according to the schedule
	Practical studies: according to the schedule
Consultations	At the Department of Social Economy, face-to-face,
	according to the consultation schedule, individual,
	chat in PNS

The purpose of the educational discipline

Formation of a system of theoretical knowledge and applied skills and competences regarding the use of methodological apparatus and tools of social policy and mastering the skills of making optimal management decisions in the conditions of market relations.

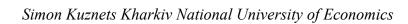
Structural and logical scheme of the course

Structural and logical scheme of the course	
Prerequisites	Postrequsites
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Social economy	Human resources management
Strategic management	Organization and business management
Personnel accounting and analysis	Ethics of business and communication
	Comprehensive training
	Pre-diploma practice
	Consulting project
	Graduate work

Course content

Content module 1. Managing the Internal and External Environment

- Topic 1. Human Resource Management: Definitions and Main Functions
- **Topic 2. The Analysis and Design of Work**
- Topic 3. Human Resource Planning and Recruitment
- **Topic 4. Selection and Placement**
- **Topic 5. Training and Development**
- **Topic 6. Performance Management**
- Content module 2. Acquiring, Developing and Compensating Human Resources
- **Topic 7. Employee Relations**
- **Topic 8. Employee Separation and Retention**
- **Topic 9. Leadership**





- Topic 10. Career Management
- **Topic 11. Pay Structure Decisions and Individual Contributions**
- **Topic 12. Employee benefits**
- **Topic 13. Strategic Human Resource Management**

Teaching environment (software)

Multimedia projector, S. Kuznets PNS, Corporate Zoom system

Assessment system

Assessment of students' learning outcomes is carried out by the University according to the cumulative 100-point system.

Current control is carried out during lectures and practical (seminar) classes and aims to assess the level of students' readiness to perform particular tasks, and is assessed by the number of scored points.

The final control takes place in the form of an exam.

The maximum possible number of points for current control during the semester is 60, and the minimum possible number of points is 35.

The maximum possible number of points for the final control (exam) is 40 and the minimum possible number of points is 25.

The maximum possible number of points for the current and final control during the semester is 100, and the minimum possible number of points is 60.

Current control includes the following assessment methods: individual educational and research tasks, written control work, colloquium, essay.

More detailed information on assessment and grading system is given in the technological card of the course.

Course policies

Teaching of the academic discipline is based on the principles of academic integrity.

Violation of academic integrity includes academic plagiarism, fabrication, falsification, cheating, deception, bribery, and biased assessment.

Education seekers may be brought to the following academic responsibility for breach of academic integrity: repeated assessment of the corresponding type of learning activity.

More detailed information about competencies, learning outcomes, teaching methods, assessment forms, self-study is given in the Course program