



Syllabus of the educational discipline
«Planning and organizing activities of the enterprise»

Specialty	073 Management
Educational program	Logistics
Level of education	Bachelor
Discipline status	Compulsory
Teaching language	English
Course / semester	2 course, 4 semester
Number of credits ECTS	6
Distribution by types of trainings and hours of study	Lectures – 24 hours. Practical studies – 24 hours. Laboratory – 12 hours. Independent training – 120 hours.
Form of final assessment	Exam
Department	Department of Management, Logistics and Economics, 61166, Kharkiv, Nauky avenue, 9-A, Main building, 2nd floor, room 225 Tel. +38 (057) 702-02-65 (additional 3-02) Web-site: http://www.eeml.hneu.edu.ua
Teacher (-s)	Nazarov Nikita Costiantinovich, Candidate of Economic Sciences, Associate Professor
Teacher's contacts	Nazarov Nikita nikita_nazarov@yahoo.com ,
Days of the classes	According to the current schedule of classes
Consultations	According to the consultation schedule
The purpose of the discipline is mastering the basic principles and methods of planning and organizing economic activity, the ability to perform feasibility and strategic planning analysis, skills development of business planning, learning the basics of strategic planning and forecasting.	
Prerequisites for learning	
«Management», «Strategic Management», «Microeconomics».	
Content of the educational discipline	
Content module 1. The theoretical basis of planning and organizing activities of the enterprise	
Theme 1. Planning system in the enterprise	
Theme 2. Organizing economic activities and its role in the enterprise	
Theme 3. Production and services planning and control	
Theme 4. Development of the production program and planning its material and technical provision	
Content module 2. Aspects of business planning at the enterprise by managerial functions	
Theme 5. Capacity planning	
Theme 6. Financial planing	
Theme 7. Workforce planning	
Theme 8. Features of business plan development	
Course page on the Moodle platform (personal training system)	Working Plan of discipline Syllabus of the educational discipline Lectures (presentations), Seminars (List of questions), Homeworks; Tests, Additional learning materials. https://pns.hneu.edu.ua/course/view.php?id=2556
Assessment system of learning outcomes	
The final score in the discipline is calculated taking into account the points obtained during the current control of the accumulative system and examination test. The total result in points for the	



semester before examination test is: "35 or more points - passed", "34 or less points - not passed". In case of acceptance to examination test mark for it is: "25 or more points - passed", "24 or less points - not passed".

More detailed information on assessment is given in the technological card of the discipline.

Accumulation of rating points in the discipline

Types of training	Max points
Lectures	10
Practical studies	10
Tasks by topics	6
Presentations	8
Written Tests	26
Exam	40
Max points	100

Discipline policies

The policy of the discipline is based on the principles of academic integrity and is determined by the system of requirements that the teacher imposes on the student when studying the discipline (rules of conduct in class, passes, mobile phone use, retransmission, etc.). Academic plagiarism policy.

More detailed information about competencies, learning outcomes, teaching methods, assessment forms, independent training is given in the Syllabus (working plan) of the educational discipline (<https://pns.hneu.edu.ua/course/view.php?id=2556>)

Syllabus approved at the meeting of the Department «Management and Business». Protocol № 13
from 22 June 2021