



## The syllabus of the discipline "Management of project-oriented organizations"

<b>Specialty</b>	all
<b>Educational program</b>	all
<b>Educational level</b>	The second (master's) level
<b>Discipline status</b>	selective
<b>Language of instruction</b>	Ukrainian, English
<b>Course / semester</b>	1 course, 1 semester
<b>Number of ECTS credits</b>	5
<b>Distribution by types of classes and hours of study</b>	Lectures - 20 hours. Practical (seminar) - 20 hours. Independent work - 110 hours.
<b>Form of final control</b>	Test
<b>Chair</b>	Department of Public Administration and Regional Economy, Kharkiv, 9A Nauki Ave., 1 educational building, room 402, (057) 702-18-34, <a href="mailto:cafpubladm@ukr.net">cafpubladm@ukr.net</a>
<b>Teacher</b>	Zolenko Alyona Serhiivna, Candidate of Economic Sciences, Associate Professor of the Department of Public Administration and Regional Economy
<b>Contact Information teacher</b>	<a href="mailto:alenazolenko@gmail.com">alenazolenko@gmail.com</a> , (093) 5881821
<b>Class days</b>	On schedule
<b>Consultations</b>	Group consultations according to the schedule (full-time at the department and remote on the Zoom, Viber Telegram platforms) - according to the schedule of consultations
<b>Goal</b> academic discipline of formation of knowledge and skills on the peculiarities of management activities in project-oriented organizations	
<b>Prerequisites for learning</b>	
List of previously listened disciplines: Economics of the enterprise. Finances. Personnel Management. Economic analysis	
<b>The content of the discipline</b>	
<b>Content module 1. Scientific and theoretical principles of project-oriented management</b>	
<b>Topic 1. Introduction to project management</b>	
Topic 2. Initiation and justification of the project	
<b>Content module 2. Applied aspects of project-oriented management organizations</b>	
Topic 3. Planning of project actions of integration and project content	
Topic 4. Time management	
Topic 5. Project cost management processes	
Topic 6. Project personnel management processes	
Topic 7. Quality management in projects	
Topic 8. Project communications management. Procurement and supply planning processes.	
Topic 9. Project risk management plan	
Topic 10. Processes of monitoring and control of project implementation. Completion of the project	
<b>Course page on the Moodle platform (personal training system)</b>	Curriculum, glossary of terms, lecture notes, guidelines for practical tasks, guidelines for independent work on the discipline, recommended
<a href="https://pns.hneu.edu.ua/course/view.php?id=3793">https://pns.hneu.edu.ua/course/view.php?id=3793</a>	



literature, test tasks on the discipline, technological map (work plan) of the discipline. Each topic of the discipline contains: presentation, topic material, methodical recommendations for practical tasks, methodical recommendations for independent work on the topic, recommended literature, test tasks on the topic  
<https://pns.hneu.edu.ua/course/view.php?id=3793>

### Recommended sources

Basic and additional literature:

1. Bushuyev SD Project Management: Fundamentals of professional knowledge and systems for assessing the competence of project managers / SD Bushuyev, NS Bushuyeva (National Competence Baseline, NCB UA Version 3.0) - К .: Iridium, 2006. - 208 s.
2. Dmitriev IA Project Management / IADmitriev, GV Dedilova, IM Kirchata, etc .: textbook. - X .: ХНАДУ, 2013. - 236 с.
3. Clifford F. Gray. Project management: practice. leadership / F. Gray Clifford, Eric W. Larson. - М .: Дело и Сервис, 2003. - 528 с.
4. Cole J. Personnel management in modern organizations [Text] / J. Cole .: trans. with English NG Vladimirov. - М .: LLC "Vershina", 2004. - 352 p.
5. Mazur II Project management: textbook. manual / II Mazur, VD Shapiro, NG Olderogge. - М .: Omega-L, 2004. - 664 p.
6. Milosevic D. A set of tools for project management / Dragan 3. Milosevic: lane. with English E.V. Mammoth; under ed. I. Unknown. - М .: IT Company; DMK Press, 2006. - 729 p.
7. Morozov VV Formation, management and development of the project team [Text]: textbook. way. for universities / VV Morozov, AM Cherednichenko, TI Shpilova; ed. VV Morozov. - К .: Таксон, 2009. - 468 с.
8. Novikov DA Mathematical models of formation and functioning of teams / D.A. Новиков. - М .: Izd-yao fit-mat. lit-ry, 2008. - 184 p.
9. Nozdrina LV Project Management: Textbook / LV Nozdrina, VI Yashchuk, OI Polotay [for general. ed. LV Nozdrina]. - Kyiv: Center for Educational Literature, 2010. - 432 p.
10. O'Connor, J. The art of systems thinking: the necessary knowledge about systems and a creative approach to solving a problem / J. O'Connor. - М .: Альбина Бизнес-Букс, 2006. - 256 с.
11. Guide to the set of knowledge on project management (Management RMVoK) - Project Management Institute, 2012. - 489 p. - (American National Standard).
12. Tovb AS Project management: standards, methods, experience [Text] / AS Tovb, GL Tsipes. - М .: ЗАО «Олимп-Бизнес», 2003. - 240 с.
13. Project management: a textbook for students of economics, directions / ed. VD. Shapiro. - Спб .: Два Три, 2007. - 610 с.
14. Chumachenko IV, Morozov VV, Dotsenko NV, Cherednichenko AM management: project management processes: project action planning processes: textbook. - Kyiv: University of Economics and Law "KROK", 2014. - 673 p.
15. Fesenko TG Project management: theory and practice of project actions: textbook. manual / TG Fesenko; Hark. nat. acad. city households. - H.: KNAMG, 2012. - 181 p.
16. Fergus O'Connell. How to successfully manage projects. Silver Bullet / O'Connell Fergus. - 3rd ed; lane. with English - М .: KUDITS-OBRAZ, 2005. - 336 p.
17. Huzlid MA Measuring the effectiveness of the HR department. People, strategy and productivity. / M. A. Hugheslid, D. Ulrich, B. I. Becker. - М .: Williams. 2007. - 304 p.
18. Shafer DF Management of software projects: achieving optimal quality at a minimum cost [Text]: trans. with English / D. F. Schaefer, R. T. Fatrell, L. I. Schaefer. - М .: Izd. Williams House, 2004. - 1136 p.
19. A Guidebook for Project and Program Management for Enterprise Innovation. - Japan: Project Management Professional Center, 2001. - 420 p.



### Learning outcomes assessment system

The procedure for conducting current assessment of students' knowledge. Assessment of student knowledge during seminar and practical tasks is carried out according to the following criteria: understanding, degree of mastering the theory and methodology of the problems under consideration; degree of mastering the actual material of the discipline; acquaintance with the recommended literature, and also with the modern literature on the considered questions; ability to combine theory with practice when considering production situations, solving problems, making calculations in the process of performing individual tasks and tasks submitted for consideration in the audience; logic, structure, style of presentation of material in written works and in speeches in the audience, the ability to justify their position, to generalize information and draw conclusions; ability to conduct critical and independent assessment of certain problematic issues; the ability to explain alternative views and the presence of their own point of view, position on a particular issue; application of analytical approaches; quality and clarity of reasoning; logic, structuring and validity of conclusions on a specific problem; independence of work performance; literacy of material submission; use of methods of comparison, generalization of concepts and phenomena; registration of work.

General criteria for evaluating extracurricular independent work of students are: depth and strength of knowledge, level of thinking, ability to systematize knowledge on individual topics, ability to draw sound conclusions, mastery of categorical apparatus, skills and techniques of practical tasks, ability to find necessary information, to carry out its systematization and processing, self-realization at practical and seminar classes.

The system of assessment of the formed competencies in students takes into account the types of classes, which according to the curriculum of the discipline include lectures and practical classes, as well as independent work. Assessment of the formed competencies of students is carried out according to the accumulative 100-point system.

The final grade in the discipline is calculated taking into account the points obtained during the current control of the accumulative system. The total result in points for the semester is: "60 or more points - credited", "59 or less points - not credited" and is entered in the test "Statement of success" of the discipline.

More detailed information on assessment is given in the technological map of the discipline.

### Accumulation of rating points in the discipline

Types of educational work	Each number of points
Lectures	10
Practical tasks	9
Tasks by topics	5
Presentations	36
Written test	10
Colloquium	30
<b>Maximum number of points</b>	<b>100</b>

### Compliance of the ECTS assessment scale with the national assessment system and KhNEU. S. Kuznets

The sum of points for all types of educational activities	Rating ECTS	Score on a national scale	
		for exam (exam), differentiated test, course project (work), practice, training	for offset
90 - 100	A	perfectly	credited
82 - 89	B	fine	
74 - 81	C		
64 - 73	D	satisfactorily	



60 - 63	E		
35 - 59	FX	unsatisfactorily	not credited
1 - 34	F		

**Discipline policies**

Adherence to honest academic behavior in teaching, avoidance of any manifestations of academic dishonesty; quality preparation for training sessions; independent performance of current educational tasks, tasks of current control, independent performance of tasks of final control of learning outcomes; compliance with copyright and related rights legislation.

Applicants for higher education are responsible for their academic behavior and must give a moral assessment of their own actions. The teacher must create conditions for the formation of an environment of partnership and academic integrity. The teacher is responsible for assessing the uniqueness of the written work and for the process of transparent, open, honest assessment of learning outcomes in general.

Absence without good reason is considered absenteeism. Absence due to valid reasons must be confirmed - providing a document confirming the reason for skipping classes.

If the tasks provided for in the work plan are performed, the task is evaluated on a scale later than the set deadline in accordance with the date of submission of the completed tasks.

*More detailed information on competencies, learning outcomes, teaching methods, assessment forms, independent work is given in the Work program of the discipline <http://repository.hneu.edu.ua/handle/123456789/22077>.*

The syllabus was approved at the meeting of the Department of Public Administration and Regional Economy on August 24, 2020. Protokol № 2.