



Syllabus of the course
« *Planning and organization of the activities of organizations* »

Specialty	<i>D.3 Management</i>
Study Programme	<i>Logistics</i>
Study cycle (Bachelor, Master, PhD)	<i>the first (Bachelor) level of higher education</i>
Course status	<i>mandatory</i>
Language of Teaching, Learning and Assessment	<i>English</i>
Term	<i>2 year, 4 semester</i>
ECTS credits	<i>6</i>
Distribution of hours by forms of educational process and types of training classes	<i>Lectures – 24 hours.</i>
	<i>Laboratory studies – 0 hours</i>
	<i>Practical studies (seminars) – 36 hour</i>
	<i>Self-study - 120 hours.</i>
Semester Control Form	<i>Grading including Exam</i>
Department	<i>Department of Management, Logistics and Innovation, auditorium 225 of the main educational building phone: (057) 702 02 65 website: http://www.eeml.hneu.edu.ua/</i>
Teaching staff	<i>Viktoriia Volodymyrivna Tomakh, PHd in Economics, Associate professor</i>
Contacts	<i>viktoriia.tomakh@hneu.net</i>
Course schedule	<i>Lectures: according to the schedule</i>
	<i>Laboratory, practical studies: according to the schedule</i>
Consultations	<i>At the Department of Management, Logistics and Innovation, offline, according to the schedule, individual, PNS chat.</i>

Learning objectives and skills:

The purpose of teaching the educational discipline is to form theoretical knowledge and practical skills to ensure effective planning of enterprises and the formation of skills in developing an operational strategy, creating, using operating systems in the current conditions of market economy development as a basis for ensuring the achievement of the organization's mission and improving the quality level of the management process as a whole.

Structural and logical scheme of the course

Prerequisites	Postrequisites
<i>Macro- and Microeconomics</i>	<i>Economic analysis of the activities of organizations</i>
<i>Probability Theory and Mathematical Statistics</i>	<i>Strategic Management</i>
<i>Teory of Enterprises</i>	<i>Marketing</i>
<i>Management</i>	

Course content

Content module 1. Planning of the organization's activities

Topic 1. Planning and its importance in economics

Topic 2. Production Efficiency Planning

Topic 3. Development of a production program

Topic 4. Planning of labor and cost of production

Topic 5. Profit planning and business plan development

Content module 2. Organization of the organization's activities

Topic 6. The essence and tasks of organizing the organization's activities

Topic 7. Operations: Resources, Processes and Results

Topic 8. Organization and management of labor processes, labor rationing

Topic 9. Organization of quality control of services and products



Topic 10. Organization of production infrastructure of industrial and service enterprises

Topic 12. Management of the operating system design process

Teaching environment (software)

Multimedia projector, PES of the S. Kuznets KhNUE, ZOOM

Assessment system

Assessment of students' learning outcomes is carried out by the University according to the cumulative 100-point system.

Current control is carried out during lectures and practical (seminar) classes and aims to assess the level of students' readiness to perform particular tasks, and is assessed by the amount of scored points.

The maximum amount during the semester – 60 points; the minimum amount required is 35 points. Final control is carried out at the end of the semester in the form of an exam (the maximum amount is 40 points, the minimum amount required is 25 points).

Current control includes the following assessment methods: assignments on a particular topic; testing; presentations, and essay writing

More detailed information on assessment and grading system is given in the technological card of the course.

Course policies

Teaching of the academic discipline is based on the principles of academic integrity.

Violation of academic integrity includes academic plagiarism, fabrication, falsification, cheating, deception, bribery, and biased assessment.

Education seekers may be brought to the following academic responsibility for breach of academic integrity: repeated assessment of the corresponding type of learning activity.

More detailed information about competencies, learning outcomes, teaching methods, assessment forms, self-study is given in the Course program