



Syllabus of the academic discipline «Introduction to public administration»

| | |
|--|---|
| Specialty | <i>D4 «Public management and administration»</i> |
| Educational program | <i>«Public administration»</i> |
| Educational level | <i>second (master's) level</i> |
| Discipline status | <i>Mandatory</i> |
| Language of teaching | <i>English</i> |
| Course / semester | <i>1 course, 1 semester</i> |
| Number of ECTS credits | <i>5 credits according to the curriculum</i> |
| Distribution by types of classes and hours of study | <i>Lectures - 20 hours. Practical (seminar) - 20 hours. Independent work - 110 hours.</i> |
| Final control form | <i>Credit</i> |
| Department | <i>Department of State Administration, Public Administration and Economic Policy, Kharkiv, Ave. Nauki 9A, 1 educational building, room 402, (057) 702-18-34, website of the department: http://cafpubladm.com/</i> |
| Teacher | <i>Lola Yuliia Yuriivna, Ph.D., associate professor.</i> |
| Contact information of the teacher | <i>yuliia.lola@hneu.net</i> |
| Days of classes | <i>Lecture: according to the current class schedule Practical: according to the current class schedule</i> |
| Consultations | <i>At the Department of State Administration, Public Administration and Economic Policy, full-time, according to the consultation schedule, individual, chat in PNS</i> |

The purpose of the academic discipline: to form in students a modern system of knowledge about the essence and theoretical foundations of democratic decentralization of public administration in society, and to develop the ability to apply modern management technologies and tools in the practice of decentralization, using modern European models and experience.

Structural and logical scheme of studying an academic discipline

| Prerequisites | Post-requisites |
|---------------|-----------------------------|
| | Territorial administration |
| | Constitution and governance |

Content of the academic discipline

Content module 1. Theoretical foundations of public governance

Topic 1. Theoretical foundations of public administration

Topic 2. Evolution of public administration

Topic 3. Social processes as objects of public management

Topic 4. Structure of state authorities

Topic 5. Socio-political processes: content and development trends

Content module 2. Modern principles of public administration

Topic 6. Conflicts and stresses in public administration

Topic 7. Culture and ethics of public administration

Topic 8. Public administration in the conditions of the development of the information society

Topic 9. Effectiveness and efficiency of democratic governance

Topic 10. Public management of the reconstruction of Ukraine

Material and technical (software) support of the discipline

Zoom, Power Point



Forms and methods of assessment

The university uses a 100-point accumulative system for evaluating the learning outcomes of students of higher education. Current control is carried out during lectures, practical (seminar) classes and is aimed at checking the level of preparedness of a higher education applicant to perform a specific job and is evaluated by the sum of points scored. The final control includes the semester control, which is conducted in the form of a differentiated assessment.

The maximum possible number of points for the current control during the semester for the discipline whose form of control is credited is 100, and the minimum possible number of points is 60.

Current control includes the following control measures: assignments by topic; current control works; presentations on topics and essay writing.

More detailed information on the system of evaluation and accumulation of points for the academic discipline is provided in the work plan (technological card) for the academic discipline.

Policies of educational discipline

The teaching of the academic discipline is based on the principles of academic integrity. Violations of academic integrity include: academic plagiarism, fabrication, falsification, plagiarism, deception, bribery, biased evaluation. For violation of academic integrity, students of education are subject to the following academic responsibility: repeated evaluation of the corresponding type of educational work

More detailed information on competencies, learning outcomes, learning methods, assessment forms, independent work is provided in the Work Program of the academic discipline