



## Syllabus of the course

### «Conducting business negotiations»

<b>Specialty</b>	<i>All</i>
<b>Study Programme</b>	<i>All</i>
<b>Study cycle (Bachelor, Master, PhD)</b>	<i>the first (Bachelor) level of higher education</i>
<b>Course status</b>	<i>Selective</i>
<b>Language</b>	<i>English</i>
<b>Term</b>	<i>second year third semester</i>
<b>ECTS credits</b>	<i>5</i>
<b>Workload</b>	<i>Lectures – 30 hours.</i> <i>Practical studies – 30 hours.</i> <i>Laboratory studies – 0 hours.</i> <i>Self-study – 90 hours.</i>
<b>Assessment system</b>	<i>Grading</i>
<b>Department</b>	<i>Department of Marketing, 1st building, 4th floor, auditorium 413, phone: (057) 702-02-65 (3-66), website:</i> <a href="https://dom.hneu.edu.ua/">https://dom.hneu.edu.ua/</a>
<b>Teaching staff</b>	<i>Lysytsia Nadiia Michailivna, Doctor of Science (Sociology), Professor</i>
<b>Contacts</b>	<a href="mailto:nadiia.lysytsia@hneu.net">nadiia.lysytsia@hneu.net</a>
<b>Course schedule</b>	<i>Lectures: <a href="#">according to the schedule</a></i> <i>Practical studies: <a href="#">according to the schedule</a></i>
<b>Consultations</b>	<i>At the Department of tourism, offline, according to the schedule, individual, PNS chat.</i>
<b>Learning objectives and skills:</b> is formation of competencies in conducting business negotiations and making decisions in unforeseen situations, adapting to changes in the process of business activities.	
<b>Structural and logical scheme of the course</b>	
<b>Prerequisites</b>	<b>Postrequisites</b>
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-	-
<b>Course content</b>	
<b>Module 1. Features of business negotiations</b>	
<b>Topic 1. General characteristics of the negotiation process</b>	
<b>Topic 2. Negotiations as a universal method of conflict resolution</b>	
<b>Topic 3. Conflict Negotiation Guidelines</b>	
<b>Topic 4. Developing EICS</b>	
<b>Topic 5. Managing Negotiation Process</b>	
<b>Topic 6. Negotiating strategy</b>	
<b>Topic 7. Negotiation tactics</b>	
<b>Topic 8. Analysis of the nature of business partner</b>	
<b>Topic 9. The process of business negotiations</b>	
<b>Module 2. The practice of organizing successful negotiations</b>	
<b>Topic 10. Answers to questions and objections</b>	
<b>Topic 11. Psychological influence in management process of BN</b>	
<b>Topic 12. Manipulation</b>	



**Topic 13. 10 Lessons for better business negotiation**

**Topic 14. Tips for advanced negotiations**

**Topic 15. Negotiating successfully**

**Teaching environment (software)**

*Multimedia projector, S. Kuznets PNS, Corporate Zoom system*

**Assessment system**

Assessment of students' learning outcomes is carried out by the University according to the cumulative 100-point system.

Current control is carried out during lectures and practical (seminar) classes and aims to assess the level of students' readiness to perform particular tasks, and is assessed by the amount of scored points.

The maximum amount during the semester – 100 points; the minimum amount required is 60 points.

Current control includes the following assessment methods: assignments on a particular topic; testing; presentations, and essay writing.

*More detailed information on assessment and grading system is given in the technological card of the course.*

**Course policies**

Teaching of the academic discipline is based on the principles of academic integrity.

Violation of academic integrity includes academic plagiarism, fabrication, falsification, cheating, deception, bribery, and biased assessment.

Educational students may be brought to the following academic responsibility for breach of academic integrity: repeated assessment of the corresponding type of learning activity.

*More detailed information about competencies, learning outcomes, teaching methods, assessment forms, self-study is given in the Course program.*