



Syllabus of the academic discipline

"Theory and methodology of public management and administration"

Specialty	281 "Public management and administration"
Educational program	Public administration
Educational level	second (master's) level of higher education
Discipline status	selective
Language of teaching	Ukrainian, English
Course / semester	1 course, 1-2 semester
Number of ECTS credits	5
Distribution by types of classes and hours of study	Lectures – 8 hours. Practical (seminar) – 20 hours. Independent work – 110 hours.
Final control form	Exam
Chair	State Governance, Public Administration and Economic Policy Department, Kharkiv, 9A Nauki Ave., 1 educational building, room 402, (057) 702-18-34, kafdupr@hneu.net
Teacher	Gavkalova Nataliia, head of the Department, Doctor of Economics, professor, professor of the department of State Governance, Public Administration and Economic Policy Department
Contact Information the teacher	ngavl@ukr.net
Days of classes	Lecture: according to the current class schedule Practical: according to the current class schedule
Consultations	Group consultations according to the schedule (face-to-face at the department and remote on Zoom, Viber, Telegram platforms), chat in PNS
Goal educational discipline: the formation of competencies in the acquirers regarding the use of theoretical and methodological aspects of the system of public management and administration, the application of laws, principles, methods, technologies and procedures in the management of subjects of the public sphere, necessary for the performance of functions and the exercise of the powers of the head (specialist) of the subject object of public management and administration	
Prerequisites for training <i>List of subjects previously listened to: Introduction to public administration, Constitution and governance, Communication in public administration</i>	
Content of the academic discipline Content module 1. <i>Theoretical and methodological support of public management and administration</i> Topic 1. Scientific principles of public management and administration Topic 2. System of public authorities of Ukraine: general characteristics Topic 3. Europeanization of public administration in Ukraine Content module 2. <i>Directions for ensuring the effectiveness of the public management and administration system</i> Topic 4. Tools, methods and stages of public management activity Topic 5. Effectiveness and quality of staffing of the system of public management and administration Topic 6. Modern technologies of public management and administration	
Material and technical (software) support of the discipline	



Multimedia projector

Course page on the Moodle platform (personal learning system)

Link:
<https://pns.hneu.edu.ua/>

System of evaluation of training results

The system for evaluating the developed competencies takes into account the types of classes that involve lectures, seminars, practical classes, as well as independent work. Assessment of students' developed competencies is carried out according to a cumulative 100-point system. The current control, which is carried out during the semester during practical (seminar) classes and independent work, is evaluated by the sum of points scored. The maximum possible number of points for the current and final control during the semester is 60, and the minimum possible number of points is 35.

Current control includes the following control measures: assignments by topic; current control works; colloquiums; presentations on topics and essay writing.

More detailed information on the evaluation and accumulation of points for the academic discipline is provided in the work plan (technological map) for the academic discipline.

Policies of educational discipline

The teaching of the academic discipline is based on the principles of academic integrity. Violations of academic integrity include: academic plagiarism, fabrication, falsification, writing off, deception, bribery, biased assessment. For violation of academic integrity, students of education are subject to the following academic responsibility: repeated evaluation of the corresponding type of educational work

More detailed information on competencies, learning outcomes, learning methods, assessment forms, independent work is provided in the Work Program of the academic discipline(<http://repository.hneu.edu.ua/>).