



**Syllabus of the academic discipline**  
*«Introduction to the specialty»*

Specialty	281 Public management and administration	
Educational program	Civil service	
Educational level	second (master's) level	
Discipline status	<i>Mandatory</i>	
Language of teaching	<i>English</i>	
Course / semester	<i>1 course, 1 semester</i>	
Number of ECTS credits	<i>4 credits according to the curriculum</i>	
	Lectures - 4 hours.	
	Practical (seminar) - 16 hours.	
	Independent work - 100 hours.	
Final control form	<i>Grading</i>	
Department	<i>Department of State Administration, Public Administration and Economic Policy, Kharkiv, Ave. Nauki 9A, 1 educational building, room 402, (057) 702-18-34, website of the department: <a href="http://cafpubladm.com/">http://cafpubladm.com/</a></i>	
Teacher	<i>Lola IuliiaYuriivna, Ph.D., associate professor, Sobolev Vadym Hryhorovych, Ph.D., associate professor</i>	
Contact information of the teacher	<a href="mailto:yuliia.lola@hneu.net">yuliia.lola@hneu.net</a>	
Days of classes	Lecture: according to the current class schedule <i>Practical: according to the current class schedule</i>	
Consultations	<i>At the department of State Administration, Public Administration and Economic Policy, according to the consultation schedule, individual</i>	
<p><b>The purpose</b> of the educational discipline: to form in students of the second educational level "master" of public management and administration a modern system of knowledge about the nature and theoretical foundations of democratic decentralization of public management of society, and to develop the ability to apply modern management technologies and tools in the practice of decentralization, using modern European models and experience</p>		
<p><b>Structural and logical scheme of studying the discipline</b></p>		
Prerequisites for training		Postrequisites for training
Educational disciplines of the professional training cycle studied at the first (bachelor) level of higher education		State regulation of the economy and economic policy, Financial regulation of the economy, Democratic decentralization as a European experience of public administration
<p><b>Content of the academic discipline</b></p>		
<p><b>Content module 1. Theoretical foundations of public governance</b></p>		
<p><b>Topic 1.</b> Theoretical foundations of public administration  <b>Topic 2.</b> Evolution of public administration  <b>Topic 3.</b> Social processes as objects of public management  <b>Topic 4.</b> Structure of state authorities  <b>Topic 5.</b> Socio-political processes: content and development trends</p>		
<p><b>Content module 2. Modern principles of public administration</b></p>		
<p><b>Topic 6.</b> Conflicts and stresses in public administration  <b>Topic 7.</b> Culture and ethics of public administration  <b>Topic 8.</b> Public administration in the conditions of the development of the information society  <b>Topic 9.</b> Effectiveness and efficiency of democratic governance  <b>Topic 10.</b> Public management of the reconstruction of Ukraine</p>		



**Material and technical (software) support of the discipline**

*A multimedia projector and a laptop are used during lectures and defense of presentations*

**Course page on the Moodle platform  
(personal learning system)**

<https://pns.hneu.edu.ua>

**System of evaluation of training results**

*The system for evaluating the developed competencies takes into account the types of classes that involve lectures, seminars, practical classes, as well as independent work. Assessment of students' developed competencies is carried out according to a cumulative 100-point system.*

*The current control, which is carried out during the semester during practical (seminar) classes and independent work, is evaluated by the sum of points scored. The maximum possible number of points for the current and final control during the semester is 100, and the minimum possible number of points is 60.*

*Current control includes the following control measures: assignments by topic; current testing; colloquiums; presentations on topics and essay writing.*

*More detailed information on the evaluation and accumulation of points for the academic discipline is provided in the work plan (technological map) for the academic discipline.*

**Policies of educational discipline**

*The teaching of the academic discipline is based on the principles of academic integrity. Violations of academic integrity include: academic plagiarism, fabrication, falsification, plagiarism, deception, bribery, biased evaluation. For violation of academic integrity, students of education are subject to the following academic responsibility: repeated evaluation of the corresponding type of educational work*

***More detailed information on competencies, learning outcomes, learning methods, assessment forms, independent work is provided in the Work Program of the academic discipline***