



Syllabus of the academic discipline «Introduction to public administration»

Specialty	281 «Public management and administration»
Educational program	281 «Public administration»
Educational level	second (master's) level
Discipline status	Mandatory
Language of teaching	English
Course / semester	1 course, 1 semester
Number of ECTS credits	5 credits according to the curriculum
Distribution by types of classes and hours of study	Lectures - 20 hours.
	Practical (seminar) - 20 hours.
	Independent work - 110 hours.
	Credit
Final control form	Department of State Administration, Public Administration and Economic Policy, Kharkiv, Ave. Nauki 9A, 1 educational building, room 402, (057) 702-18-34, website of the department: https://cafpubladm.hneu.edu.ua
Department	Lola IuliiaYuriivna, Ph.D., associate professor.
Teacher	yuliia.lola@hneu.net
Contact information of the teacher	Lecture: according to the current class schedule Practical: according to the current class schedule
Days of classes	At the department of State Administration, Public Administration and Economic Policy, according to the consultation schedule, individual
Consultations	На кафедрі менеджменту та бізнесу, очні, відповідно до графіку консультацій, індивідуальні, чат в ППС
Objective of the academic discipline: Formation of a system of theoretical knowledge based on the conceptual-categorical apparatus of macro and microeconomics; Ground water supply to the essence of economical items and processes; provision of basic fundamental theoretical training necessary for further training in the cycle of economic disciplines; in-depth understanding of laws and the main trends in the economic development of marriage; discovery of tools and mechanisms for economical development based on the most popular light models and strategies	
Structural and logical scheme of studying an academic discipline	
Prerequisites	Post-requisites
Communication in public administration	Territorial administration
Technologies of public administration	Constitution and governance



Content of the academic discipline

Content module 1. *Theoretical foundations of public governance*

Topic 1. Theoretical foundations of public administration

Topic 2. Evolution of public administration

Topic 3. Social processes as objects of public management

Topic 4. Structure of state authorities

Topic 5. Socio-political processes: content and development trends

Content module 2. *Modern principles of public administration*

Topic 6. Conflicts and stresses in public administration

Topic 7. Culture and ethics of public administration

Topic 8. Public administration in the conditions of the development of the information society

Topic 9. Effectiveness and efficiency of democratic governance

Topic 10. Public management of the reconstruction of Ukraine

Material and technical (software) support of the discipline

A multimedia projector and a laptop are used during lectures and defense of presentations

Forms and methods of assessment

The university uses a 100-point accumulative system for evaluating the learning outcomes of students of higher education.

Current control is carried out during lectures, practical (seminar) classes and is aimed at checking the level of preparedness of a higher education applicant to perform a specific job and is evaluated by the sum of points scored.

The final control includes the semester control, which is conducted in the form of a differentiated assessment.

The maximum possible number of points for the current control during the semester for the discipline whose form of control is credited is 100, and the minimum possible number of points is 60.

Current control includes the following control measures: assignments by topic; current control works; presentations on topics and essay writing.

More detailed information on the system of evaluation and accumulation of points for the academic discipline is provided in the work plan (technological card) for the academic discipline.

Policies of academic discipline

The teaching of the academic discipline is based on the principles of academic integrity. Violations of academic integrity include: academic plagiarism, fabrication, falsification, plagiarism, deception, bribery, biased evaluation. For violation of academic integrity, students of education are subject to the following academic responsibility: repeated evaluation of the corresponding type of educational work.

More detailed information on competencies, learning outcomes, learning methods, assessment forms and methods, independent work is provided in the Work Program of the academic discipline.