



Syllabus of the course «Self-management»

Specialty	073 «Management»	
Study Programme	Creative industries management	
Study cycle (Bachelor, Master, PhD)	the first (Bachelor) level of higher education	
Course status	elective	
Language	English	
Term	second year third semester or second year fourth semester or third year fifth semester or third year sixth semester or fourth year seventh semester or fourth year eighth semester	
ECTS credits	5	
Workload	Lectures – 24 hours. Practical studies – 24 hours. Laboratory studies – 0 hours. Self-study – 102 hours.	
Assessment system	Grading including Exam	
Department	Department of Management and Business, auditorium 703 of the library building, phone: (057) 702-01-46 (2-96), website: https://www.kmib.hneu.edu.ua	
Teaching staff	Sergii Kostyantynovych Vasylyk, PhD in Economics, Associate Professor	
Contacts	sergii.vasylyk@hneu.net	
Course schedule	Lectures: according to the schedule Practical studies: according to the schedule	
Consultations	At the Department of Management and Business, offline, according to the schedule, individual, PNS chat.	
Learning objectives and skills:		
is mastering theoretical knowledge and practical skills in personal development of a manager; developing students' individual characteristics and behavioral skills necessary for a future manager; developing future managers' ability to organize personal work and work of subordinates.		
Structural and logical scheme of the course		
Prerequisites	Postrequisites	
-	-	
-	-	
Course content		
Module 1. Planning and organization of the manager's work.		
Topic 1. Methodological approaches to self-management		
Topic 2. Planning the personal work of the manager		
Topic 3. Organizing the activities of the manager		
Topic 4. Self-motivation and self-control of the manager		
Topic 5. Formation of qualities of an effective manager		
Topic 6. Development of managerial capacity		
Teaching environment (software)		
Multimedia projector, S. Kuznets PNS, Corporate Zoom system		



Assessment system

Assessment of students' learning outcomes is carried out by the University according to the cumulative 100-point system.

Current control is carried out during lectures and practical (seminar) classes and aims to assess the level of students' readiness to perform particular tasks, and is assessed by the amount of scored points.

The maximum amount during the semester – 60 points; the minimum amount required is 35 points. Final control is carried out at the end of the semester in the form of an exam (the maximum amount is 40 points, the minimum amount required is 25 points).

Current control includes the following assessment methods: express tests, competency-oriented tasks; control works, presentations.

More detailed information on assessment and grading system is given in the technological card of the course.

Course policies

Teaching of the academic discipline is based on the principles of academic integrity.

Violation of academic integrity includes academic plagiarism, fabrication, falsification, cheating, deception, bribery, and biased assessment.

Educational students may be brought to the following academic responsibility for breach of academic integrity: repeated assessment of the corresponding type of learning activity.

More detailed information about competencies, learning outcomes, teaching methods, assessment forms, self-study is given in the Course program.