



Syllabus of the course
«Comprehensive training»

Speciality	073 Management
Study programme	Business administration
Educational qualification	first (bachelor)
Type of the discipline	Mandatory
Language of teaching	English
Academic year / Semester	4 th academic year, 8 th Semester
Number of credits ECTS	3
Distribution by types of classes and hours of study	Lectures – 0 hours. Laboratory – 36 hours. Independent training – 54 hours.
Final assessment	Report
Department	Management and Business department, room 703 (library block), +38 057 702 01 46 (add. 2-96), Web page: https://www.kmib-hneu.com
Lecturer (s)	Myronova Olga Mykolayivna, PhD, Associate Professor
Contacts of lecturer (s)	Myronova O. M.: olga.myronova@hneu.net
Study days	Lectures: due to timetable Practicals: due to timetable
Consultations	At the Management and Business department, off-line; due to timetable of consultations, personal
The purpose of the course: is mastering the practical skills of managing business organizations	
Prerequisites for learning	
<i>Organization theory; Management, Management 2; Business ethics; Communication and social responsibility; Marketing, Logistics, Foundations of leadership and organizational dynamics, Analytical support of the business, Business performance evaluation, Technologies of decision making in business, Strategic management, Training “Soft skills”</i>	
Content of the course	
Topic 1. Business model of an organization	
Topic 2. Comprehensive analysis of an organization	
Topic 3. Problem map of the organization	
Topic 4. Searching the methods and tools for solving organization problems	
Topic 5. Modeling the management process of the organization	
Topic 6. Final reporting	
Material and technical (software) for training support	
<i>Multimedia Projector</i>	
Course page on the Moodle platform (personal training system)	<i>Under construction</i>
The system of the study results assessment	
<p>The system of assessment of the formed competencies takes into account the types of classes, which include laboratory classes, as well as independent work. Assessment of the formed competencies of students is carried out according to the accumulative 100-point system. Current control, which is carried out during the semester during laboratory classes and independent work is assessed by the sum of points scored. The maximum possible number of points for the current and final control during the semester – 100 and the minimum possible number of points – 60.</p> <p>Current control includes the following control measures: presentations on topics; and writing report.</p> <p>More information that is detailed is in the Working plan.</p>	



Distribution of points according to the types of study	
Type of studies	Maximal points
Report	100
Total maximal points	100

Policies of the course

The teaching of the discipline is based on the principles of academic integrity. Violations of academic integrity include academic plagiarism, fabrication, falsification, write-off, deception, bribery, and biased evaluation. For violation of academic integrity, students are brought to the following academic responsibility: re-assessment of the relevant type of educational work

More detailed information on competencies, learning outcomes, teaching methods, forms of assessment, independent training are given in the Program of the course.

Syllabus approved at the meeting of Department «22» June 2021. Protocol №13.